

DocBridge® FileCab

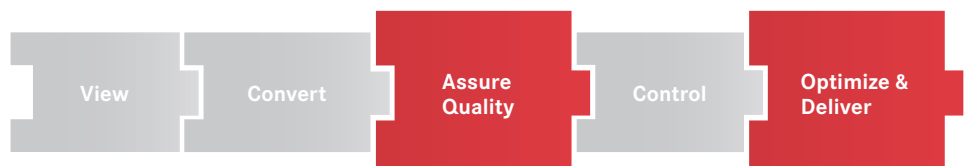
Central Processing of Office Documents with Quality Check

Functions

- Corporate Design and layout check of each document
- Verification of production-relevant criteria at the same time the document is created
- Efficiency of centralized processing of decentralized documents
- Provides a structured review validation process

Benefits

- Improved and accountable production processes
- Better adherence to corporate design
- Higher document consistency and quality
- Greater productivity in document processing and delivery





Customer correspondence is often generated and printed at desktop workstations, placed in an envelope by hand, stamped, and mailed: a laborious, haphazard and expensive procedure, and problematical if the font, wording or address is wrong. The better approach is to embed these office documents into central output management, boosting productivity and overall quality. **The solution is DocBridge FileCab.**

What is DocBridge FileCab?

DocBridge FileCab solves the problem of collecting, checking and transferring remotely generated office documents to a company's centralized production. Before forwarding correspondence generated on local and distributed workstations, output is checked against various criteria and rules.

DocBridge FileCab supports all physical and digital channels – e-mail, web portal, electronic mail, mobile devices as well as print, fax, and archive. Using an intuitive graphical user interface for processing and configuration, the user determines how the office document should be output.

The DocBridge FileCab Concept

No custom software or applications are required since the check is run right in the user's office application, substantially raising adaptation and process quality.

DocBridge FileCab consists of two applications:

- An application locally loaded for collection of documents. This application can be run independently or in combination with a Compart printer driver to output native production file types directly to the production processing systems.
- A web based interface enabling the review and release of individual documents.

Once the document is checked and released, it is automatically forwarded to central output management and can be archived at the same time. The document is converted into the desired output format and sent via the appropriate print or web channels. And to make archiving easier, metadata extracted from each document is also available to create the index and control files that accompany the input documents.

The benefits quickly add up:

- Overall production improves due to diminished manual intervention, saving time and increasing output quality.
- Errors are corrected immediately resulting in fewer returns.
- Increased compliance with internal and regulatory guidelines limits problematic correspondence.
- Corporate design is maintained through layout checks according to organizational standards.
- Automatic address checking raises delivery quality.
- Traditional postal delivery becomes faster and easier for the end user.
- Production sale processing optimizes paper, processing and postal costs.
- Provides a real time, rule-based document checking ensures accuracy and consistency.

Interface between Clerk and Central Output Management



Application Scenario 1

The Aim

Each day, hundreds of customer requests need to be answered. By relieving employees of incidental tasks such as printing, signing, and stuffing documents into envelopes but to additionally increase the quality of the documents generated.

The Solution

Enable the user who creates the correspondence from their current applications while automatically providing compliance makes it easy. All the user has to do is simply submit it when done. From there the document is held on a web server to allow for a review and release (if necessary), then electronically sent to the appropriate output channel for comingling with other ad hock documents and ultimately delivery.

Resulting Benefits

- Higher efficiency in customer communications
- Cost savings through elimination of decentralized printing
- Reduced mailing costs

Application Scenario 2

The Aim

Regulation requires all correspondence to be centrally archived, including the decentralized documents.

The Solution

DocBridge FileCab can bundle these office documents with those production documents from business applications, saving them in a repository. Using the automatically generated document index stored in a relational database, system retrieval is as easy as a simple click of the mouse.

Resulting Benefits

- Traceability of decentralized documents
- Supports documents of every format
- Bundling of documents from different sources for multi channel delivery increases efficiency

Did you know that ...

- 4 of the 5 world's biggest utility companies
- 7 of the 10 largest telecommunication companies in Europe
- 12 of the 20 largest banks in Europe
- 80 % of largest printing companies in Germany

have chosen Compart?

Why Compart?

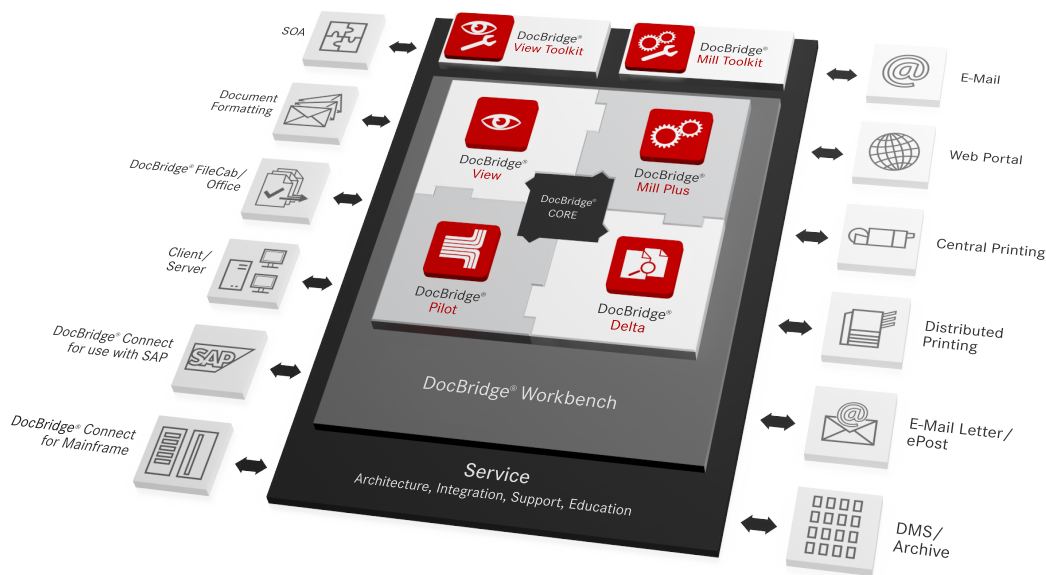
In enterprise document and output management, Compart delivers one of the most comprehensive solution offerings in the world.

Compart develops all its core technology natively, ensuring operational reliability and single source accountability. This disciplined focus on documents, formatted output and print files, enables highly complex single pass processing, at high speeds with optimized output.

Over the course of more than two decades, serving more than 1,200 loyal customers, Compart has developed unrivalled expertise in developing the most efficient solutions for customer' output management requirements.

DocBridge®

The Architecture



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